



RN 57

Beavers

**1st Clifton (York)
Sea Scout Group**

Cub Scouts

Sea Scouts



Explorer Scouts

Welcome To The Group

1st Clifton (York) Sea Scout Group

Contents

1. Introduction	3
2. Introduction to Scouting	4
3. Introduction to the Group	5
4. Who's Who.....	6
5. Beavers	7
6. Cubs	8
7. Scouts.....	9
8. Badges	11
9. Annual Subscriptions.....	12
10. Fund Raising.....	13
Appendix A - Personal Details Form.....	14
Appendix B – Data Consent Form.....	15
Appendix C – Photograph Consent Form	16
Appendix D – Gift Aid Declaration.....	17
Appendix E – Standing Order.....	18

1. Introduction

Welcome to 1st Clifton (York) Sea Scout Group. This booklet is designed to give you as much information as possible that you and your child will need.

You can also find further information on our website www.yorkseascouts.org.uk.

There are some Appendices that need to be completed and returned as below:

Appendix	Description	What you need to do
A	Personal Details Form	Complete and return to Section Leader
B	Data Consent Form	Complete and return to Section Leader
C	Photograph Consent Form	Complete and return to Section Leader
D	Gift Aid Declaration	Complete and return to Section Leader
E	Standing Order	Complete and take to your bank or building society

2. Introduction to Scouting

In 1907 Robert Baden Powell brought together 20 boys, some from public schools and some from working class homes, and put them into camp under his leadership. This was the beginning of the Scout movement as we know it now.

In the UK Scouting is organised through The Scout Association and has a clear purpose:

“To help young people achieve their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as Members of their local, national and international communities.”

The Scout Association offers everyday adventure and activity to over 550,000 young people across the UK. The Movement is the largest co-educational youth organisation in the world, with over 28 million Members in 216 countries and territories.

Even if Scouting can't solve all the problems in the world, we can help to make it a better place. Scouting makes a positive contribution to society by helping young people to develop as active members of the community:

- who are self reliant
- who are caring
- who are responsible
- who show commitment

Scouting works well when young people enjoy learning by working in partnership with adults. They do this by:

- taking part in a variety of activities and new experiences
- exploring the outdoors
- participating in teams
- taking responsibility

The method for giving young people the opportunity to learn by doing is called the Programme. The Programme is a continuous progression of training, activities and awards that covers everything that young people do in Scouting from the age of 6 to 25.

Scout Association commitment

In Scouting, our adults have a responsibility to make sure that the Programme is fun and exciting. We must also make sure that it is safe. The Scout Association's policies, rules, code of behaviour, advice on Child Protection and safety policy are there to ensure our young people stay safe while they enjoy themselves and learn.

Who can be a Scout?

Scouting is open to all young people aged 6 to 25 of every faith and background. There are five sections:

- Beaver Scouts for 6 - 8 year olds
- Cub Scouts for 8 –10 ½ year olds
- Scouts for 10 ½ - 14 year olds
- Explorer Scouts for 14 -18 year olds
- Network for 18 - 25 year olds

There are also plenty of opportunities for adults to become involved on a part time basis as Leaders, Instructors, Assistants or Administrators.

3. Introduction to the Group

1st Clifton (York) Sea Scout Group was formed in 1930. We consist of:

Beaver Colony (2 colonies)

Age: 6 to 8 years

Sharks meet every Tuesday 6pm until 7:15pm

Dolphins meet every Thursday 6pm until 7:15pm

Cub Scouts (2 Packs)

Age: 8 to 10½ years

Pacific Cubs meet every Monday 6:30pm until 8pm

Atlantic Cubs meet every Wednesday 6:30pm until 8pm

Sea Scouts

We are the only Sea Scouts in North Yorkshire and have been R.N. Recognised since 1984.

Age: 10½ to 14 years

September to April meet every Friday 7pm until 9pm

May to September (Boating Season) meet every Friday 6pm until 9:45pm

Explorers / Young Leaders

Age: 14 to 18 years

Explorers and young leaders are taken care of by the District; however we do have a number of young leaders who assist with each section.

Leaders

The meetings and activities are planned and run by volunteers. This includes the Section Leader, Assistant Leaders and Instructors.

Group Executive

The group executive is a group of people who manage the Scout group. This consists of Parents, Leaders and people from within the community.

Parents

Parents are an important member of the group. Involvement ranges from supporting your child in activities through to helping within the sections and fundraising activities.

New Leaders, Group Executive members and helpers are always welcome. For more information contact the Group Scout Leader.

4. Who's Who

Group Scout Leader	Antony Hale (groupscoutleader@yorkseascouts.org.uk)
Assistant Group Scout Leader	Vacant Contact Group Scout Leader
Scout Leader	Peter Ingham (scouttroop@yorkseascouts.org.uk)
Pacific Cub Scout Leader	Barry Byatt (pacific@yorkseascouts.org.uk)
Atlantic Cub Scout Leader	Andy Thirlwell (atlantic@yorkseascouts.org.uk)
Sharks Beaver Scout Leader	Elyce Lamb / Helen Chiplin (sharks@yorkseascouts.org.uk)
Dolphins Beaver Scout Leader	John Miller (dolphins@yorkseascouts.org.uk)
Group Chair	Deborah Watson (chair@yorkseascouts.org.uk)
Group Treasurer	Philip Stead (treasurer@yorkseascouts.org.uk)
Group Secretary	Sarah Norville (secretary@yorkseascouts.org.uk)
Active Support Coordinator	Caroline Sauntson (support@yorkseascouts.org.uk)

7. Scouts

Uniform

Uniform consists of Sea Scout Hat and Tally Band, Sea Scout Jumper, Scout activity trousers or smart school trousers (navy blue or black), smart black shoes, navy blue or black socks, Group polo shirt and the Group Neckerchief.

The Group will supply the Sea Scout Hat and Tally Band, Sea Scout Jumper and Neckerchief as part of the annual subscriptions.

When your child leaves the group the Sea Scout Jumper, Hat and Tally Band must be returned

The Group polo shirt can be purchased from the group and can be worn when the Jumper is not required. Please contact the Scout Leader.

Where to sew the badges



Please do not use badge glue to glue on the badges. Badges must be sewn onto the Scout Jumper.

1st Clifton (York) Sea Scout Group

The Scout Promise

For Christians, Jews and Sikhs

On my honour,
I promise that I will do my best
to do my duty to God
and to the Queen,
to help other people
and to keep the Scout Law.

For Hindus and Buddhists

On my honour,
I promise that I will do my best
to do my duty to my Dharma
and to the Queen,
to help other people
and to keep the Scout Law.

For Muslims

In the name of Allah,
the Most Beneficial
and the Most Merciful,
I promise that I will do my best
to do my duty to Allah
and to the Queen,
to help other people
and to keep the Scout Law.

For humanists, atheists and those with no defined faith

On my honour,
I promise that I will do my best
to uphold our Scout values,
to do my duty to the Queen,
to help other people
and to keep the Scout Law.

The Scout Law

1. A Scout is to be trusted.
2. A Scout is loyal.
3. A Scout is friendly and considerate.
4. A Scout belongs to the worldwide family of Scouts.
5. A Scout has courage in all difficulties.
6. A Scout makes good use of time and is careful of possessions and property.
7. A Scout has self-respect and respect for others.

8. Badges

Members in each section are awarded badges. These are usually done through the section meetings but can be gained in their own time. Details of the badges are on the Scouts website which can be accessed through our own site yorkseascouts.org.uk or the Scout Association website www.scouts.org.uk.

On the 1st Clifton web site yorkseascouts.org.uk Click on the 'Activities option then the 'Badges' option. Click the Section you want. This will show pictures of all badges within the Section. Click on the picture to see the details of the badge.

OR

Via the Badges link on each Section Page on yorkseascouts.org.uk.

There are different types of badges:

Core Badges

These are given out by the section leaders.

Activity Badges

Many of the badges available are activity badges, which allow members to show their progress in existing pursuits, but also to try all kinds of new things and form new interests.

Staged Badges

These are not section specific and are gained throughout your child's time through Beavers, Cubs, Scouts and Explorers.

Challenge Badges

These represent the programme zones within Scouting and are a combination of many activities.

Chief Scout Awards

These are the highest awards within each section and are achieved by gaining a number of the challenge awards.

Beavers – Bronze
Cubs - Silver
Scouts – Gold
Explorers – Platinum

Queens Scout Award

This is the highest award in Scouting and can be achieved if you are aged between 16 and 25.

Please feel free to ask the Leaders for help and information.

9. Annual Subscriptions

What are the subscriptions?

Scouting is a charity and all our leaders and helpers are unpaid volunteers. However, we do need to charge subscriptions to cover the cost of running the group but we keep these as low as we possibly can. Details of current rates can be found below.

We also charge a one-off fee of £25 payable when first formally invested into the group. This helps to cover the cost of the necker and woggle provided and any badges earned throughout your child's time in the Group. This can be paid by either cheque or bank transfer.

Subscriptions are annual but are paid monthly by Standing Order.

Section	Full Annual Membership	Full Monthly Membership	Reduced Annual Membership (for brothers or sisters)	Reduced Monthly Membership (for brothers or sisters)
Beavers / Cubs	£168	£14	£138	£11.50
Scouts	£240	£20	£210	£17.50

How do you set-up a Standing Order?

There is some confusion between Direct Debits and Standing Orders. There is a simple but crucial difference between Standing Orders and Direct Debits; they are not the same thing.

A Direct Debit is simply a **notification** to your bank to let them know that a company will be asking for a certain amount of money. It costs nothing to set up but costs the collecting organisation a certain amount to collect (it could be as much as £2 per transaction!)

We have no way of collecting Direct Debits and have never done so.

A Standing Order is an **instruction** by you to your bank to transfer a regular amount to another bank account (ie the Scout Group). It costs us nothing to collect and you nothing to set up.

For those people that use Internet banking, it is usually very simple to set up a standing order, but the process may vary depending on the bank and type of account. For those with a traditional branch or a real person that they can talk to, it is probably easier to complete the form in appendix D and give it to the cashier next time you visit the bank. Please remember to fill in the monthly amount when you complete the form.

If anyone is worried about payment of subs, or would simply like to know the current state of their subscriptions payments, please do get in touch with the treasurer (treasurer@yorkseascouts.org.uk) as we are keen to make this process as painless as possible.

Our bank account details are:

Account Name: 1st Clifton Sea Scout Group
Sort Code: 40-52-40

Bank: Charities Aid Foundation
A/C No: 00032490

Important Information

You as the account holder are responsible for setting up, changing and cancelling the standing order. We are unable to do this.

- Once your child has been attending for 4 weeks and would like to continue you need to ensure that the standing order is set-up.
- Please note a cheque or bank transfer will be required which covers from the date your child first starts to the date that the standing order payment is set-up to be paid. Once you have set up your standing order your Section Leader will be able to let you know how much this will be.
- If your child moves up to Scouts or the subscription amount changes you need to ensure that the standing order is changed.
- If your child leaves the group you need to ensure that you cancel the standing order.

10. Fund Raising

We strive to offer an excellent programme of activities using appropriate and well-maintained equipment. At the same time we try to keep our subscriptions at an affordable and realistic level to encourage as many young people as possible to join the group and share these experiences. That means that our subscriptions account for only half the income we need to run the group and the rest is provided through fundraising. Parent volunteers are an essential element of this fundraising and we need as much help as we can get parents for this. These are the main areas of fundraising that make a difference to the running of the scout group but we're always interested in hearing new ideas.

The four main areas of fundraising are:

7.1 Waste Paper collections

Waste paper is collected in the container outside the scout hut and once full it is taken away for recycling. The group receives approximately £500 per skip.

You can help by bringing your newspapers and those of your friends, family and neighbours to the scout hut each week and leave it next to the big container. You can also help out at our 6-weekly Saturday collection mornings – all dates and more information are on our website.

7.2 Marquee Hire

We have three large marquees that are available to hire when we are not using them for camps. You can help by recommending us to friends and family who might be looking to hire a marquee. We also ask for help to assist with erecting and taking down marquees when they have been hired. See website for more information.

7.3 Hall Hire

The hall can be hired for children's parties or regular bookings. See website for details or contact our bookings secretary at bookings@yorkseascouts.org.uk.

7.4 Textile collections

Bring your bagged-up used clothes and leave in the box in the porch of the scout hut at any time.

7.5 Fair

We sometimes hold a summer and Christmas Fair to raise funds for the Group. These events take a lot of organising and require help from parents.

If you would like more information about our fundraising or would like to offer any help, please contact our parent support co-ordinator at fundraising@yorkseascouts.org.uk.

Appendix A - Personal Details Form

Please complete the form below and return to us at the next meeting. It is very important that we know about who we have in our care. If at any time this information changes then you must inform us immediately.

Name: _____

Address: _____

Post Code: _____ Tel No: _____

Mobile: _____ Email: _____

Date Of Birth: ___/___/_____

MEDICAL INFORMATION (Important information when you go away for camps)

Doctors Name: _____ Tel No: _____

Doctors Address: _____

Allergies / Problem / Medical Issues We Need To Be Aware Of

Medication Being Taken

SWIMMING (THIS IS VERY IMPORTANT WHEN WE ARE ON THE WATER, Please Circle as appropriate)

Can you swim 50 metres: YES/NO If you cannot swim are you having lessons: YES/NO

PREVIOUS SCOUTING (Please Circle as appropriate)

Have you been a Scout: YES/NO

Have you any badges: YES/NO

Have you been a Cub Scout: YES/NO

Have you been a Beaver Scout: YES/NO

Which Group: _____

Have you been to camp: YES/NO

Nights Away: ____

PARENT / GUARDIAN DETAILS

Next Of Kin: _____ Relationship With Child: _____ Occupation: _____

2nd Contact: _____ Relationship With Child: _____ Occupation: _____

Tel Nos (If Different From Above): _____

Please tick if you are prepared to help with group activities and fundraising []

Note: We ask for occupation to enable us to determine if there is a parent with specific skills that may be able to assist the section with badges or to assist the group with any maintenance.

The following information is to be completed by the section leader.

Section: _____ Date Joined: ___/___/_____ Date Invested: ___/___/_____

Appendix B – Data Consent Form

Personal Details

The Scout membership in the United Kingdom is a membership organisation. To enable it to operate and communicate with its members it is necessary to maintain records about them.

This will include all the information in appendix A and details of your child's progress through Scouting (badges gained etc.). Information held in our Scout Group may be shared from time to time within Scouting including the headquarters of the association.

General Data Protection Regulations came into force in May 2018 which covers the protection and processing of personal data.

Certain information is classed by law as "Sensitive Personal Data"; in a Scouting context this may include information about your child's health, disabilities, religious beliefs and racial or ethnic origin.

We comply with our obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use personal data for the following purposes: -

- To contact the member, parents and guardians, to inform them of meetings and events that the group itself may be running or attending.
- We collect personal and medical information for the protection of that person whilst in the care of the Scout Group
- To enable us to provide a voluntary service for the benefit of the public in a particular geographical area as specified in our constitution
- To administer membership records
- To fundraise and promote the interests of the Scout Group
- To manage our volunteers
- To maintain our own accounts and records (including the processing of gift aid applications)
- To inform you of news, events, activities and services running at 1st Clifton (York) Sea Scout Group.

Our full GDPR policy can be found at on our website <https://yorkseascouts.org.uk/forms/>

Please let us know your preferences regarding the holding of personal information: (Tick as appropriate)

YES, I accept that the Scout Group will keep information about my child's membership of the Scout Movement for Scouting purposes and I give explicit consent to the holding of information of my child's health, disabilities, religion/faith, racial or ethnic origin.

OR

NO, I do not consent to the holding of information of my child's health, disabilities, religion/faith, racial or ethnic origin.

Child Name: _____

Signed: _____

Print Name: _____ Relationship with Child: _____

Date: ___/___/_____

Appendix C – Photograph Consent Form

Photographing Your Child

From time to time we take pictures during meetings and activities. We would like your permission to use these pictures on our website, in the Scout Headquarters and any Scout related articles in the media. We will never reference your child by name or provide any specific information regarding your child. We also will never sell these pictures; we will use them exclusively for the Scout Group or Scout Association purposes.

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Please let us know your preferences regarding our use of photos of your child: (Tick as appropriate)

YES. I grant you permission to use photos of my child on your website, in the Scout headquarters and any Scout related articles in the media.

OR

NO. Please do NOT take or use any photos of my child.

Child Name: _____

Signed: _____

Print Name: _____ Relationship with Child: _____

Date: ___/___/_____

Appendix D – Gift Aid Declaration

(To be completed by the tax payer paying the subscription)

The Scout group are able to reclaim from HMRC the tax you pay on subscriptions. This represents the money that you would have paid in income tax when you first earned the money and represents 25p of Gift Aid for every £1 in subs received. This will not cost you anything and we do not need to know anything about your own employment, salary or tax affairs. The name and address of the person paying the subs is needed only to identify the payer as a UK tax payer.

Please complete and return this form to any section meeting or to the Treasurer directly.

Name of member: _____

Tax payer details and declaration:

Name of tax payer: Title: _____ First name _____ Surname _____

Address _____

_____ Postcode _____

I am a UK tax payer. I would like the 1st Clifton (York) Sea Scout Group to treat my membership / donation as Gift Aid Donation from this date forward and for the previous four years (if applicable).

I understand that I must pay an amount of income tax or capital gains tax at least equal to the tax the Group will reclaim on the payments. If I pay less Income Tax or Capital gains tax in the current tax year than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference. If I pay Income tax at the higher or additional rate and want to receive additional tax relief due to me, I will include all my Gift Aid donations on my self-assessment tax return or ask HMRC to adjust my code

I can cancel this declaration at any time by notifying 1st Clifton (York) Sea Scout Group

I must notify 1st Clifton (York) Sea Scout Group if I change my name or address, or if my tax status changes, for example if I no longer pay sufficient tax on my income.

Signed: _____

Date: _____

Appendix E – Standing Order

STANDING ORDER MANDATE

To :	The Manager
Name of Bank:	
Address of Bank:	
City and Postcode:	

Please pay:

Charities Aid Foundation

For the credit of:

1st Clifton Sea Scout Group

Sort Code: 40-52-40

Account Number: 00032490

The sum of : (in words) _____ (£) On the _____ (day), _____ (month), _____ (year) And thereafter every month until further notice.
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Name of Account to be debited:
Sort Code:
Account Number:

Signed: _____ Date: _____