



RN 57

Beavers

1st Clifton (York) Sea Scout Group

Cub Scouts

Sea Scouts



Explorer Scouts

Trustees' Annual Report

For the period from 1st April 2019 to 31st March 2020

Section A: Reference and administration details

Charity Name	1 st Clifton (York) Sea Scouts
Registered Charity Number	N/A
Charity's principal address	The Scout Headquarters, Green Lane, Clifton, YO30 5QX

Names of the charity trustees who manage the charity

Trustee Name	Position/Office	Dates acted if not whole year
Ex Officio Members		
Deborah Watson	Chairman	
Sarah Norville	Secretary	
Philip Stead	Treasurer	
Antony Hale	Group Scout Leader	
Peter Ingham	Scout Leader	
Andy Thirlwell	Cub Leader (Atlantic)	
Barry Byatt	Cub Leader (Pacific)	
John Miller	Beaver Leader (Dolphins)	
Elyce Lamb	Beaver Leader (Sharks)	
Helen Chiplin	Beaver Leader (Sharks)	

Nominated Members		
Philip Bodmer		To Dec 2019
Elected Members		
Peter Dowling		
Ian Lee		
Jennifer Lawn		
Susan Sharman		
Lucy Hart		
Liz Moreno		
Co-Opted Members		
Peter Swann		
Joy Turner		
Caroline Sauntson		

Names and addresses of advisors

Type of Advisor	Name	Address
Bankers	NatWest	Coney Street, York
	CAF Bank	25 Kings Hill Avenue, West Mailling, ME19 4JQ
Independent Examiner	Mr A Law MAAT	Thirsk
Solicitors	Harrowells	Clifton Moor, York
Insurance Brokers	P B Curran	Outgang Lane, York

Section B: Structure, governance and management

1. Type of governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

2. How the charity is constituted

The Group is a trust established under The Policy, Organisation and Rules of The Scout Association which are common to all Scouts.

3. Trustee selection

The Trustees are appointed in accordance with The Policy, Organisation and Rules of The Scout Association.

4. Group management

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (where they have opted to take on the responsibility) and parent's representation and meets approximately every 2 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for:

- a) The maintenance of Group property;
- b) The raising of funds and the administration of Group finance;
- c) The insurance of persons, property and equipment;
- d) Group public occasions;
- e) Assisting in the recruitment of leaders and other adult support;
- f) Appointing any sub committees that may be required;
- g) Appointing Group Administrators and Advisors other than those who are elected.

5. Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- a) Damage to the building, property and equipment.
The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- b) Injury to leaders, helpers, supporters and members.
The Group through the capitation fees contributes to The Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.
- c) Reduced income from fund raising.
The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve (see Section E) to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.
- d) Reduction or loss of leaders.
The group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.
- e) Reduction or loss of members.
The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C: Objectives and activities

1. Summary of the objects of the charity as set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

2. Summary of main activities in relation to these objectives

The Group has two Beaver Colonies (Sharks and Dolphins), two Cub Packs (Pacific and Atlantic) and one Sea Scout Troop. Each section meets weekly during school term-time and the Scout Troop continues throughout the summer holidays to maximise time available for water-based activities. The Group also holds or participates in several camps, at section or Group level, and other off-site activities annually.

The Group is run and supported entirely by voluntary efforts.

3. Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D: Achievements and performance

Summary of the main achievements of the charity during the year

1. Group Numbers

The Group consisted of 113 Beaver, Cubs and Scouts; 28 Leaders/Instructors and 9 Young Leaders.

2. Awards

- 5 Chief Scout Bronze awarded
- 16 Chief Scout Silver awarded
- 2 Chief Scout Gold awarded
- 6 Chief Scout Platinum awarded to Young Leaders (with Explorer section)
- 4 British Canoeing Paddle Explore Awards
- 4 British Canoeing Paddle Start Awards
- 1 RYA Dinghy Sailing Stage 3
- 1 RYA Dinghy Sailing Stage 4
- 2 RYA Powerboat Level 2
- 2 Leaders gained their wood badges

3. Camps

- May 19 – Sea Scout Summer Camp (HMS Bristol)
- June 19 – County Beaver Sleepover, Snowball Plantation
- July 19 – County Multi Activity Scout and Explorer Camp, Ellerton Water
- Sept 19 – Cub camp, Snowball Plantation
- Oct 19 – Sea Scout Explorer Camp (HMS Bristol)
- Dec 19 – District Beaver Sleepover
- Jan 20 – County Winter Camp, Thornthwaite

4. Water Activities

- Kayaking, Canoeing, Dinghy Sailing, Powerboating, Fixed seat rowing(pulling) and traditional Rafting on Friday evenings
- Kayaking, Canoeing, Dinghy Sailing, Yacht Sailing and Powerboating at HMS Bristol summer camp
- Kayaking, Canoeing, Dinghy Sailing and traditional Rafting at County Multi Activity camp
- 3 Scouts and 1 Explorer took part in York Canoe Race
- 3 Scouts won short race team trophy in York Canoe Race
- 1 Scout won 1st single kayak short race trophy in York Canoe Race
- 1 Explorer won 1st single kayak medium race trophy in York Canoe Race

5. Permits

- 1 Leader Kayaking permit renewal
- 2 new Leader Kayaking permits
- 2 Leader Powerboat permit renewals

6. Other Activities

- Beavers presented with York City Trophy for Chief Scouts Bronze Awards
- Scouts visiting York Bird of Prey Centre
- Group renewed RN recognition through successful inspection
- Beavers went on trip to Sundown
- Group supported 2 Scouts to attend World Scout Jamboree in USA
- Air Rifle Shooting
- Cooking
- Scouts and Explorers Mountain Biking at County Camp
- Scouts and Explorers Axe throwing at County Camp
- Scouts and Explorers Climbing Wall at County Camp

7. Fundraising

2 successful fundraising community events – Easter Fair and St Crux sale and café in August

8. Purchases

- Smaller air-rifles and cases and new storage cabinet
- Trailer cover
- Soft archery sets for Beavers

9. Grants and donations

- £500 from Nestle to purchase gazebo to use as changing rooms at river
- £250 from Brotherton Trust – no specific use stated

10. Partnership agreement

A new partnership agreement was formed with Minster District to use Group premises for a newly formed Explorer Group.

Section E: Financial Review

1. The Charity's principal source of funds

- Membership fees
- Gift Aid
- Waste paper collections
- Hire of HQ
- Clothing collections
- Grants and donations

2. How expenditure has supported the key objectives of the charity

The main expenditure in the year went to

- maintenance of vehicles, boats and equipment
- running and maintenance of HQ
- insurances for HQ, vehicles and boats
- uniform and badge purchases
- activity materials
- materials to support safeguarding

3. Reserve Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £8,000.

The Group held reserves of approximately £43k against this at year end. This is above the level required for operating expenses. This can be explained by designation of c.£28k for building/development fund, c.£9k for vehicle replacement and £700 for future Jamboree participant support.

4. Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

Section F: Other optional information

Plans for future periods

1. The Group had wished to pursue the option to acquire a long lease on the land on which the Scout HQ sits but the City of York Council no longer wish or are able to offer this. The Council propose to build a local community hub to re-house the local library and other community facilities. The Group has engaged in preliminary discussions with the Council and confirmed the Group's interest in being a potential partner in this development.
2. The Group will continue to train and support its Leaders in gaining nationally recognised qualifications and Scout permits for activities.
3. The Group will continue to actively advertise and recruit Leaders to manage natural turnover and for succession planning.
4. The Group sets aside funds on a monthly basis to allow for future vehicle replacements and to support future Jamboree participants.